

OnCeT for New Center: Reference Document

Contents

OnCeT for New Center: Reference Document.....	1
Contents	1
Introduction	1
Examination and Evaluation Pattern	2
OnCeT for New Center 08	2
OnCeT New Center Passing Criteria.....	2
Application Process.....	2
Important Dates	3
Downloads.....	3
Reference Assignments	3

Introduction

Online Certification Test (OnCeT) is a certification examination mandatory for the Learning Facilitators of all the Authorized Learning Centers (ALCs) of the MS-CIT (Maharashtra State Certificate in Information Technology) course.

It is designed to examine the skills and competencies of the faculties for using various application software tools effectively and efficiently, which are required to be taught and practiced during MS-CIT course.

Objective of the OnCeT is to offer intellectually exciting and challenging experience to the learning facilitators to apply their skills and knowledge of the software tools through a set of assignments and thereby ensure their mastery on the subject matter so as to bring about overall improvement in quality of academic delivery of the course.

Examination and Evaluation Pattern

OnCeT for New Center 08

The OnCeT for New Center comprises of Supervised Examination at Local Lead Center of MKCL in the respective district.

MKCL representatives shall remain present for the Supervised Examination. Supervised Examination will be conducted under the supervision of MKCL representative.

Supervised Examination consists of

- **Objective Test**
 - Maximum No. of Questions : 30
 - Maximum Marks : 30
 - Passing Marks : 15
 - Duration : 30 minutes
 - No. of Attempts : 01

- **Assignment**
 - Maximum Marks : 30
 - Passing Marks : 15
 - Duration : 60 minutes
 - Attempts for submission : 01

Note: - Total Duration for the Examination is 90 minutes.

OnCeT New Center Passing Criteria

Candidate has to clear the Assignment as well as Objective test with 50% passing criteria individually.

Application Process

- Candidate has to fill in online application form for OnCeT. The online application form is made available in the login of Applicant Organization (AO) where the candidate wishes to offer his/he services as a learning facilitator. Faculty will be given a Login ID & has to choose a password of their choice.

- AO should nominate minimum 1 faculty and may nominate as many as 5 faculties by paying fees of Rs. 500/- per faculty (Rs. Five Hundred per faculty Only).
- AO should draw the DD based on the nominated faculty count. (Rs. 500/- X No. of Faculties nominated).
- AO can modify the number of faculties that he had entered while registering AO.
- AO then should to submit the DD to respective LLC on or before specified date. Please go through the section Important Dates.

Important Dates

Supervised Examination – November 16, 2008 to November 21, 2008

Note: -The candidate wise examination schedule shall be made available at respective LLC Location on or before <mention the date for ex: November 14, 2008).

Downloads

Reference Assignments

- Few assignments have been made available for downloading. Candidates appearing for OnCeT can solve these assignments for practice.

Topic	Total Assignments
Word Processing	3
Spreadsheet	3
Presentation Graphics	3
DBMS	3
Internet	3
Total	15

- URL to download the assignments is: <http://www.mkcl.org/ocet/>

- Please note that the assignment for Supervised Examination will be based on multiple application software's. I.e. it may comprise of various tasks to be performed using different application software's such as Microsoft Word 2007, Microsoft Excel 2007, Microsoft PowerPoint 2007, Microsoft Access 2007, Internet Explorer 7.0. It may also involve tasks using Windows Vista.
- The assignments being provided for reference comprise of tasks limited to use of one specific application software and not multiple application software's. Hence these assignments are only to help the candidates practice specific application software.
- Please note that the scope and difficulty level of the assignment for Supervised Examination may differ significantly than that of the assignments for practice.

